

Replacement of Certificate Request Form

Please print and fill out this request form for the replacement of either your original AHS Membership Certificate or your NBCA Exam Certificate. Please include check, money order or Credit Card details for the \$10.00 processing fee and mail to:

American Health Source
801 W. Norton Ave., Suite 420
Muskegon, MI 49441

Name Change

Please submit proof of your name change to the AHS office. Attach a copy of a legal court record such as a marriage license, divorce decree or court-approved name change document supporting the name change. If you wish to have a new certificate reflecting your name change, please follow the directions above for the Replacement of Certificate(s).

Please print or type neatly. You must provide all information and correct fees or your request will be returned. If necessary, you may make additional copies of this form for multiple requests. AHS will process your request within 72 hours of receipt.

**** Replacements of NBCA Exam Certificates are only available to currently certified professionals in good standing. If your certification has lapsed – no certificate will be provided. No Refunds.**

Certificate Information:

Certification ID: _____

Name (as you would like printed on your certificate):

Name as it appears on your current certificate:

Is this a name change? No Yes (If yes, please attach a copy of the legal court record supporting your name change.)

Method of Payment: Include a \$10.00 fee for **each** certificate requested.

*Make checks/money orders payable to AHS.

Check/Money Order

Credit Card: MasterCard/Visa Discover American Express

_____ / _____
Card Number (please print clearly) Expiration date 3-digit Security Code

Cardholder's Signature: _____

Certificate(s) will be sent to the address we have for you on file unless you indicate an alternative address below.

Name: _____

Address: _____ Telephone: (____) ____-_____

City: _____ State: _____ Zip Code: _____

Do you want us to permanently change the above information in our AHS data base? No Yes